

Penallta House,  
Tredomen Park,  
Ystrad Mynach,  
Hengoed CF82 7PG

Ty Penallta,  
Parc Tredomen,  
Ystrad Mynach,  
Hengoed CF82 7PG



[www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)  
[www.caerffili.gov.uk](http://www.caerffili.gov.uk)

For all enquiries relating to this agenda please contact Amy Dredge  
(Tel: 01443 863100 Email: [dredge@caerphilly.gov.uk](mailto:dredge@caerphilly.gov.uk))

**Date: 14th October 2020**

Dear Sir/Madam,

A digital meeting of the **Audit Committee** will be held via Microsoft Teams on **Wednesday, 21st October, 2020 at 10.00 am** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so.

This meeting will be recorded and made available to view via the Council's website, except for discussions involving confidential or exempt items. Therefore the images/audio of those individuals speaking will be publicly available to all via the recording on the Council website at [www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy', enclosed in a large, loopy oval shape.

**Christina Harrhy**  
CHIEF EXECUTIVE

## AGENDA

Pages

- 1 To appoint a Chair and Vice-Chair of the Audit Committee for the ensuing year.
- 2 To receive apologies for absence.

A greener place Man gwyrddach



Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat

3 Declarations of Interest.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

To approve and sign the following minutes: -

- |   |  |        |
|---|--|--------|
| 4 | Audit Committee held on the 28th January 2020. | 1 - 6  |
| 5 | Audit Committee Forward Work Programme.        | 7 - 10 |

To receive and consider the following reports: -

- |    |  |         |
|----|--|---------|
| 6  | Financial Statements for 2019/20 - verbal update from Grant Thornton.                |         |
| 7  | Annual Internal Audit Report 2019/20.  | 11 - 20 |
| 8  | Audit Wales 2020 Audit Plan and Update Letters - Caerphilly County Borough Council.  | 21 - 50 |
| 9  | Internal Audit Services Annual Audit Plan 2020/21 (1/10/20 TO 31/3/21).              | 51 - 58 |
| 10 | Financial Sustainability Assessment - Caerphilly County Borough Council.             | 59 - 74 |
| 11 | Financial Sustainability of Local Government as a result of the Covid - 19 Pandemic. | 75 - 90 |

To receive and note the following information items:-

- |    |   |          |
|----|---|----------|
| 12 | Regulation of Investigatory Powers Act 2000.    | 91 - 94  |
| 13 | Officers Declarations of Gifts and Hospitality. | 95 - 106 |

*\*If a member of the Audit Committee wishes for any of the above information reports to be brought forward for discussion at the meeting please contact Amy Dredge on 01443 863100, by 10.00 a.m. on Tuesday 20th October 2020.*

**Circulation:**

Councillors M.A. Adams, Mrs E.M. Aldworth, J. Bevan, C.J. Cuss, Ms J. Gale, D.T. Hardacre, C.P. Mann, B. Miles, Mrs T. Parry, Mrs M.E. Sargent (Chair), G. Simmonds and J. Simmonds

And Appropriate Officers

## **HOW WE WILL USE YOUR INFORMATION**

Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at [www.caerphilly.gov.uk](http://www.caerphilly.gov.uk). except for discussions involving confidential or exempt items.

You have a number of rights in relation to your information, including the rights of access to information we hold about you and the right of complaint if you are unhappy with the way your information is being processed.

For further information on how we process your information and your rights please view the Full Committee Meetings Privacy Notice on our [website](#) or contact Legal Services by email [griffd2@caerphilly.gov.uk](mailto:griffd2@caerphilly.gov.uk) or telephone 01443 863028.